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|  | Anna R. Smith  PMP | | | | +39 777 88 99 666 | |
| Via Vercellino 14, 10064 Torino (TO) | | vittorio.nicolini@mail.it | |
|  | |  | |
|  | Experienced PMP with a background in law and 7+ years experience growing revenue for a Massachusetts-based electronics firm. Seeking to leverage leadership expertise as project manager for Paylocity. Guest speaker at the Northeast Lean Conference in 2022. | | | | |  | |
|  |  | **Work Experience** | |  | |  | |
|  | **January 2020‒April 2024** | | | **Project Manager**  Atheon MDC, Massachusetts   * Led electronics fab project management for Raytheon MDC’s 85 employees. * Managed the highly successful Lean Training project for three years. Improved quality by 32%, cut lead times 21%, cut costs 48%. * Managed the “Learn by Benchmarking” project. Created opportunities for 20 change-leaders to travel to other facilities. These employees then returned to share best practices with peers. | |  | |
|  | **May 2015‒June 2019** | | | **Junior Project Manager**  Seton Hospital, Maine   * Implemented Lean Training project for all employees. Cut costs by 32% in six months. * Oversaw the “Just in Time Restock” project. * Cut stockroom waste by 65%. Created our popular supply room relocation project. Cut wasted foot traffic by 88% across all nursing staff. | |  | |
|  |  | **Education** | |  | |  | |
|  | **2010–2013**  **2011–2014** | | | **MBA**  Colby College, Waterville, ME  **M.A. in Law**  University of Georgia | |  | |
|  |  | **Skills** | |  | |  | |
|  | **Certificates** | | | * Proficient in Scrum & MS Office * Project Scheduling * Strategic Planning & Analysis * Exceptional Verbal and Written Communication Skills * Business Development * Vendor Management | |  | |
|  |  | | | * May 2015 — PMP Project Management Institute * Nov 2016 — CAPM Project Management Institute | |  | |